

The below information was taken from Andover's Sign Code Ordinance. This information is provided as a general guide to assist business owners and property owners in understanding the regulations governing temporary signage. For additional information, specific questions, and/or to obtain a temporary sign permit please contact the City of Andover directly at 763-755-5100.

Temporary and promotional signs are permitted, subject to the following:

- A) Temporary Signs: Temporary signs shall be permitted in any district in any yard area except, that:
1. Such sign shall not be within ten feet (10') of any street right-of-way or within five feet (5') of any other lot line.
 2. There shall be no more than one (1) such sign per business.
 3. The total area of such signs shall not exceed thirty-two (32) square feet.
 4. A maximum of 60-days of temporary signage is permitted per business per year. A calendar year is defined as the time period from January 1st - December 31st.
- B) Promotional Signs: the City Administrator or designee may approve signs or other devices that do not comply with the standards of this title when they are found to be in conformance with public health, safety and welfare. Such signs or devices may be used to attract attention, special promotional events (grand openings, carnivals, craft shows, flea markets and other similar events). Such events shall not exceed ten (10) calendar days per year. Examples of the signage and devices that may be approved in this manner are spotlights, skytrackers, balloons, and similar devices. Such signage shall not be counted against the permitted 60-days of temporary signage.

As a reminder, a permit is required for all temporary signs. Please contact the City of Andover directly for a permit application.

Temporary sign fees are \$2.00 per square foot provided the permit is obtained prior to installation of the sign. The fee will be increased to \$4.00 per square foot if the temporary sign is installed prior to a permit being issued.

All temporary signs must have Landlord approval. Please contact your Property Manager directly with questions and/or to obtain written approval.