

The below information was taken directly from the City's website. This information is provided as a general guide to assist business owners and property owners in understanding the regulations governing temporary signage. For additional information, specific questions, and/or to obtain a temporary sign permit please contact the City of Lakeville directly at 952-985-4420.

- Temporary signs are signs not permanently anchored to the ground or permanently affixed to a structure.
- The use of banners, pennants, and similar devices allowed, and such devices require a valid permit. Please contact the City of Lakeville directly to obtain a sign permit application and current fee schedule.
- Banners, pennants, and similar devices may be displayed for no more than ten (10) consecutive days.
- No more than three (3) permits per business shall be granted during any twelve (12) month period.
- The area of a banner, pennant, or similar device shall not exceed the area allowances for the specific zoning district in which the sign is located. Please contact the City of Lakeville directly to obtain correct zoning information.
- Not more than one (1) banner, pennant, or similar device shall be displayed upon a property at any one time.
- All freestanding signs shall be set back fifteen (15) feet from any property line abutting a public right of way and five (5) feet from any side or rear property line. No sign may be located within a drainage and/or utility easement.
- No signs, guys, stays, or attachments shall be erected, placed or maintained on trees nor interfere with any electric light, power, telephone, or telegraph wires or the supports thereof.
- No sign or sign structure shall be erected or maintained that prevents free ingress or egress from any door, window or fire escape. No sign or sign structure shall be attached to a standpipe or fire escape.
- Signs requiring permits shall display, in a conspicuous manner, the permit sticker or sticker number.
- Sandwich board signs are allowed within commercial zoning districts, provided that:
  - Not more than one (1) sign is allowed per principal building except that one (1) sign is allowed per tenant within a principal building having two (2) or more tenants each with an exclusive exterior entrance.
  - The sign shall only be displayed when the business is open to the public.

- The sign shall be placed only on the business property and shall not encroach into any principal building setback, except within the C-CBD district where the sign may be located upon public sidewalks directly abutting the business property or within the required principal building setbacks, and not placed on any vehicle.
- The signs shall be located so as to maintain a minimum five (5) foot pedestrian walkway and so as not to obstruct vehicular traffic.
- The sign shall be set back a minimum of two (2) feet from the back of the curb of a public street or private drive aisle.
- The sign shall not exceed a size of four (4) feet high by three (3) feet wide.
- For signs within the C-CBD district to be located upon the sidewalk or boulevard portion of a public right of way, issuance of a sign permit in accordance with section 11-23-5 of this chapter shall be required annually. In addition, the owner of the sign shall provide a certificate of general liability insurance with minimum coverage of three hundred thousand dollars (\$300,000.00) naming the City as an additional insured for the sign to be located upon the public right of way within the C-CBD district (ord. 827, sec. 2, 7-16-2007).

All temporary signs must have Landlord approval. Please contact your Property Manager directly with any questions and/or to obtain prior written approval.