

The below information was taken directly from the City's website. This information is provided as a general guide to assist business owners and property owners in understanding the regulations governing temporary signage. For additional information, specific questions, and/or to obtain a temporary sign permit please contact the City of Coon Rapids directly at 763-767-6430.

- Temporary signs include banners, portable readerboards, A-frame signs, rooftop balloons, pennants, streamers (with or without lettering), flags with advertising copy, and all other types of non-permanent signs.
- Each business is allowed sixty (60) display days for temporary signage per calendar year. A calendar year is defined as the time period from January - December.
- Temporary signs cannot exceed twelve (12) square feet in size.
- All temporary signs require a temporary sign permit before they are installed. Please contact the City of Coon Rapids directly or visit their website (www.ci.coon-rapids.mn.us) for a current permit and fee schedule.
- Temporary signs must be placed on the same property as the business obtaining the permit. Signage must be placed at least one (1) foot behind the public sidewalk or eighteen (18) feet behind the curb if there is no sidewalk. On a corner lot, signs must be fifty (50) feet from the intersection. Signs may not be placed in the street right-of-way and must be ten (10) feet from adjacent properties. Any sign in the right-of-way will be removed by the City. Signs removed by the City may be returned upon payment of the cost of removal.
- Window signs including posters, flyers, and banners, may be posted on the inside of windows and doors. A temporary sign permit is not required provided window messages cover no more than forty percent (40%) of the window area.
- Real estate signs, or any sign advertising the sale or lease of commercial property, may not be larger than thirty-two (32) square feet in size. One sign is permitted per street frontage and must meet local sign requirements. A sign permit is not required for this type of sign.
- Searchlights and revolving beacons must not be directed into residential areas or onto streets and are not to be permitted more than six (6) days per calendar year.
- Prohibited signs include any sign which by reason of position, movement, shape, illumination, or color would constitute a traffic hazard by obstructing a driver's vision, or by interfering, confusing, or misleading traffic are prohibited. No sign may noticeably move or rotate by mechanical means. No signs (except for electronic variable message signs) may have blinking, flashing, or fluttering lights, or which change in brightness or color. Signs may not be attached to utility poles, street lights, road signs, or trees. Signs may not be placed in the street right-of-way and must be ten (10) feet from adjacent properties. Any signs placed in the right-of-way will be removed by the City and may be returned upon payment of cost of removal.

- A penalty will be assessed if a sign is displayed without first having obtained the proper permit. If this is the case, the permit fee will be doubled. If temporary signs are displayed beyond the time allowed by a permit, the business will be penalized twenty (20) temporary sign display days. If less than twenty (20) display days remain for the calendar year penalty days will carry over into the following year. In addition, the City may remove the sign and assess the property for cost of removal.
- A violation of any provision of these regulations shall be a misdemeanor. Each day the violation continues in existence shall be deemed a separate violation. All signs are subject to penalty for violation even when not required to pay a fee or acquire a permit.

All temporary signs must have Landlord approval. Please contact your Property Manager directly with any questions and/or to obtain prior written approval.